



# Advanced Placement (AP) Policy

Last Updated: 10/29/2025

Israel Henry Beren High School offers Advanced Placement (AP) opportunities to provide motivated students with the chance to pursue college-level academics and demonstrate mastery through the national AP examinations administered by the College Board.

AP opportunities are available in two formats:

1. **Formal AP Courses** (Instructor-Led)
2. **AP Exam-Only Option** (Independent Study)

## 1. Formal AP Courses

Students enrolled in an instructor-led AP course receive structured instruction, regular assessments, and a final grade that appears on their official high school transcript.

- **Credit:** Students who successfully complete the course and earn a passing grade receive high school credit, regardless of whether they choose to take the official AP examination.
- **GPA Weighting:** AP courses carry a +1.0 GPA boost to reflect the advanced level of rigor.
- **Exam Participation:** Taking the AP exam is encouraged but not required.

## 2. AP Exam-Only Option

Students may choose to prepare independently for an AP exam without enrolling in a full AP course.

- **Administrative Approval:** All students pursuing an AP Exam-Only option must receive prior administrative approval.
- **Dedicated Study Period (for Credit):**

- Students who are granted a dedicated class period for AP preparation and who earn a score of 3 or higher on the corresponding AP exam will receive high school credit for the course.
- These credits may appear on the student's transcript as **AP Independent Study** and carry no GPA weighting.
- **Without Dedicated Period:**
  - Students who prepare for an AP exam independently, without using a designated class period, may still sit for the exam with administrative approval.
  - However, no credit or transcript notation will be awarded in such cases.

### 3. Exam Administration

- The school may administer exams on either regular or alternate testing dates at its discretion, based on scheduling needs or facility availability.
- Any additional costs associated with alternate testing dates or rescheduled exams are the responsibility of the student and family.
- The school is not responsible for missed exams, late arrivals, cancellations due to student absence, or other factors beyond its control.
- Students are responsible for meeting all College Board registration deadlines and fees, including any late or rescheduling charges.

### 4. General Expectations

Students participating in any AP offering are expected to:

- Demonstrate maturity, self-discipline, and sustained effort.
- Maintain consistent attendance and engagement in all assigned study periods or courses.
- Communicate proactively with teachers and administration regarding progress and scheduling.

### 5. Additional Notes

- Administrative approval is required for all AP enrollments and exam-only registrations.
- The school reserves the right to limit AP enrollment based on student readiness, prior academic performance, and overall course availability.